

Westacre Infant School



Prospectus
2021 - 2022

Westacre Infant School

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Website: www.westacreinfantschool.co.uk

Headteacher: **Mr. Aidan Edmunds**

Chair of Governors: **Mrs. Janine Wright**

A Letter of Welcome

Dear Parents and Carers,

I would like to take this opportunity to welcome you and your child to Westacre Infant School and we hope that you and your child will enjoy your time with us.

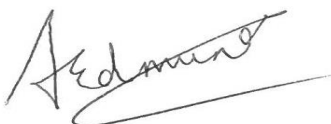
As you may know, Finchfield is an area where many of the streets have arboreal and plant related names. The staff and I designed a logo with that in mind and we also wanted a logo that represented how we aspire to enable your children to learn and grow academically and as individuals.

We also discussed at length the values that we believe are instrumental in supporting your children whilst **Learning Together and Growing Together**. It was agreed that the following values will be invaluable in helping your children reach their full potential. To help the children understand the values and why they are important, we will teach the meanings of the values when we meet as a school during assembly time. We will use stories, images, videos and other means to teach your children about the values. The decided values are as follows:

Friendship, Honesty, Kindness, Teamwork, Perseverance and Respect

It is important to the staff and I, that you as parents and carers feel that whilst recognising academic achievement, we also value the importance of meeting the needs of your children as individuals. Our priority is to ensure your children enjoy school and feel part of something special.

I am looking forward to you and your children becoming part of our school family,



Aidan Edmunds
Headteacher

The History of Westacre Infant School Building

The School was built in 1954 as a Primary School by Staffordshire County Council. After the Boundary changes in 1966 the School continued as a Junior / Infant Mixed School within the Borough of Wolverhampton. In 1970 the School was split into two Schools because of the demand for School places. The Junior aged children (7 to 11 years) moved to a new site - Uplands Junior School, and the Infants (5 - 7 years) remained on the original site - Westacre Infant School.

A Nursery Unit was added in 1975 and the School now caters for children between the ages of 3 and 7. The Nursery Unit is housed in a separate prefabricated building within the grounds. The generous brick built accommodation is set in its own attractive grounds and consists of 9 classrooms, an inclusion room, cloakrooms and toilet facilities, dining room, assembly hall, library, medical room, staffroom, school office, and Head Teachers room.

Class organisation

The School operates 9 classes and these are arranged in the following way:

- 3 Reception Classes
- 3 Year 1 Classes
- 3 Year 2 Classes

Nursery

The Nursery Unit offers part - time provision for 60 children.

30 children each morning and afternoon session. Age range 3 - 4 years.

Morning Session: 8.45 am to 11.45 am

Afternoon Session: 12.30 pm to 3.30 pm

Admissions

The School can accommodate 90 children in each year group. The Local Authority Admissions Policy can be found online on our website. Parents wishing to apply for a place for their child may visit the School.

We have two intakes per year for our Nursery Provision. We currently have Autumn Term starts and Summer Term starts.

Children at Westacre usually transfer to Uplands Junior School. If you wish for your child to transfer to a different school after they leave us you will need to apply to the Local Authority School Admissions Team.

Parking

For the safety of children crossing the road immediately outside the School gate, parents are asked not to PARK CARS or DROP CHILDREN OFF within the yellow zig-zag lines painted on the roadway in front of the School and there must be no parking in the School grounds.

The school has permission for parents to park on the Westacres and Chestnut Public House car parks. Please utilise these facilities whenever possible and respect the access rights of local residents and do not park over their driveways.

Change of Contact Details

Any change of address or telephone number after the child has started School should be notified to the School Administrator and also any changes in emergency contact numbers.

Breakfast and Teatime Club Details

Breakfast club opens at 8:00 a.m.

Teatime club is open from 3:30 p.m. until 5:30 p.m.

The clubs are managed by Mr Edmunds and are lead by existing members of staff.

The cost is £4 for each hour the children stay in club.

Members of Staff

Headteacher - **Mr A Edmunds**
Deputy Headteacher - **Mrs E Guest**

Nursery Teacher - **Miss E Price**

Reception Teacher and Early Years Leader – **Miss H Cooper**

Reception Teacher – **Miss R Brown**

Reception Teacher – **Miss H Smith**

Year One Teacher – **Mrs E Guest and Mrs L Smith**

Year One Teacher – **Mrs C Frost**

Year One Teacher – **Miss Y Burrows**

Year Two Teacher and SENDco- **Miss D Phillips**

Year Two Teacher and Phase Leader - **Mrs L Taylor**

Year Two Teacher - **Mrs T Lane and Mrs K Pearson**

Higher Level Teaching Assistant - **Mrs D Edwards**

Higher Level Teaching Assistant - **Mrs A Hickman**

Higher Level Teaching Assistant - **Mrs C Bennett**

Teaching Assistant - **Mrs M Mall-Ganger**

Teaching Assistant - **Mrs D Kay**

Teaching Assistant - **Mrs D Corfield**

Teaching Assistant - **Mrs N Creaven**

Teaching Assistant - **Miss K Woods**

Teaching Assistant - **Miss R Gorton**

Teaching Assistant - **Mrs S Dugmore**

Teaching Assistant - **Mrs S Curtis**

Teaching Assistant - **Mrs K Thompson**

Teaching Assistant - **Mrs S Dewsbury**

Teaching Assistant – **Mrs N Takhar**

Office Staff

Business Manager - **Mrs K Bateman**

School Administrator - **Mrs J Laurie**

Receptionist - **Mrs S Hinett**

The School Day

8:45 am

The school gate is opened and the children need to be escorted by an adult to the designated entrances. All adults must adhere to the one way system around the school building.

9:00 am

The gate is closed and the teachers take the school registers and prepare the children for learning.

Morning Break is between

10:15 am – 11:10 am

Lunchtime is between

11:45 pm – 1:20 pm

All children are supervised and children have an excellent choice of healthy meals prepared by our school cooks in our 5-star rated kitchen (rated by the Food Standards Agency).

Afternoon Break

The children have a 10 minute break during the afternoon

End of School Day

The gate is opened at 3:20 pm and all the children will be ready for collection

The Curriculum at Westacre Infant School

Teachers plan using the 2014 National Curriculum and the Wolverhampton Agreed Syllabus for Religious Education.

Foundation Stage

We follow the EYFS Framework which explains how and what your child will be learning. It is very flexible so it can be adapted to the children's needs and interests. Your child will be learning skills, acquiring new knowledge and demonstrating their understanding through 7 areas of learning.

Personal, Social and Emotional Development

Communication and Language

Physical Development

Literacy (RWI Synthetic Phonics)

Maths

Understanding the World

Expressive arts and design

Curriculum Key Stage 1

We provide opportunities for all pupils to learn and achieve. Our carefully planned curriculum promotes pupils' spiritual, moral, social and cultural development and prepares all pupils for the opportunities, responsibilities and experiences of life.

Literacy, Numeracy and Science are core subjects of the National Curriculum. The foundation subjects of the National Curriculum are Science, Art and Design, Design and Technology, Geography, History, Computing, Music and Physical Education.

Throughout the academic year, we will provide you with a range of information and resources that will enable you to support your children with their learning. Every half term, you will receive a Topic Newsletter that informs you of the learning that will be taking place in the Foundation Subjects. We also ask the children complete a project that is specific to the learning that they

have been doing during their Topic work. We use the projects for displays around the school to celebrate our broad and balanced curriculum.

To help inform you as parents and carers about the learning in English and Maths, we will provide you with 'Westacre Warm Ups' These documents will identify activities on Education City that can be used to support the children before any new learning takes place and or consolidate any learning in the future.

To enrich the school experience at Westacre Infant School, we hold a range of After School Clubs. We visit special places within the local area and visits are planned to help deepen the understanding of our curriculum work. We actively encourage visits from local services and people within the community.

Children who have special educational needs are provided with additional support in class and sometimes in a small group. We give as much support as we can to parents and children and we try to ensure that all children achieve their full potential at Westacre Infant School. We work with a range of professionals and services to identify the specific needs of individuals and the appropriate strategies and support.

Safeguarding

Our Designated Safeguarding Lead is Mr Edmunds and Mrs Guest and Miss Smith are our Deputy Designated Safeguarding Leader. If you have any concerns about safeguarding in school or a child protection concern do not hesitate to contact them on 01902 558532.

All staff & Governors in school have a DBS check and other checks are also completed to ensure their suitability to work with children. All regular volunteers are also checked. Staff receive regular Safeguarding Training and Governors receive regular safeguarding up-dates from Senior Leaders in school.

Behaviour

Aims

The aim of Westacre Infant School is for every member of the school community to feel valued and respected, and for all persons to be treated fairly. The school behaviour policy is therefore designed to promote an environment where all feel happy, safe and secure.

A positive approach

An effective discipline policy is one that seeks to lead children towards high self-esteem and self-discipline. Consequently, good discipline arises from good relationships and from setting expectations of good behaviour.

Rewards and Sanctions

We aim to create a healthy balance between rewards and sanctions with both being clearly specified. Pupils should learn to expect fair and consistently applied sanctions for inappropriate behaviour. All systems are flexible to take account of individual circumstances.

Rewards

All members of staff will recognise and celebrate appropriate behaviour at all times around the school through informal praise.

Rewards may involve:

- Verbal praise to children and parents
- Stickers
- Communication books
- Certificates
- Golden Time

Absences

- If your child is absent from school, we ask that you telephone school before 9.00am.
- On the first day of absence we will phone home to see why your child is not in school.
- We will only authorise absence for genuine cases of illness.
- We ask that if your child needs a medical appointment that whenever possible this is arranged outside of school hours.
- From September 1st 2013 amendments to the 2006 regulations remove references to family holidays and extended leave as well as the statutory threshold of ten school days. The amendments make it clear that Headteachers may not grant ANY leave of absence during term time unless there are exceptional circumstances. This does mean that where, ordinarily a family may have previously taken term time holidays, this will no longer be possible and you should not take your children out of school. We can no longer issue holiday forms. Any holiday taken in term time will be classed as an unauthorised absence and you may be fined.
- If you wish to take your child out of school you may request a leave of absence form and the Headteacher will assess each case on its own merits.
- We monitor absences carefully and work in close liaison with the Education Welfare Officer.

Punctuality

Children are in class by 8:55am ready to start work at 9:00am.

If your child is late, we ask that you bring them to the main entrance

We monitor punctuality very closely and it is your responsibility to ensure your child is on time. Persistent lateness will be brought to your attention in writing, and support from our Educational Welfare Officer will be offered if necessary.

School Uniform

Children are encouraged to wear our school uniform and this consists of;

Boys

- Green crew necked jumper with school logo
- Long grey trousers
- Green or white polo shirt with the new logo on
- Sensible black lace up or velcro school shoes (no trainers)
- (Weather permitting not just the Summer Term)
 - Grey shorts

Girls

- Green crew necked jumper or cardigan with school logo
- Grey skirt/grey pinafore or grey trousers
- Grey or green tights or white socks
- Sensible low heeled black shoes (no boots)
- (Weather permitting not just the Summer Term)
 - Summer green and white dress check
 - Black flat heeled sandals

Clothing for PE

- The children are asked to wear appropriate sports clothing on the day they are doing PE in school

All clothing needs to be clearly labelled with your child's full name

Jewellery

Children are not allowed to wear jewellery. Earrings are permitted but should be plain studs only.

School Meals

School Meals are free for all children age 4-7 years.

The mid-day meal is cooked in the School Kitchen and is available for all children. They do not have a choice but for children who are vegetarian, an alternative is available. We have three dinner sittings enabling the children to eat politely without rushing, so encouraging good table manners.

Packed Lunches

Arrangements have been made so that you can, if you wish, opt for your child to bring sandwiches. These are eaten at a table in the dining hall. Water is provided at the table for all the children so they do not need to bring a drink. Yogurts in a pot only, with a spoon. We promote healthy eating, so do not include sweets or chocolate.

Breaktime

Children are provided with a choice of milk or water and a piece of fruit at morning breaktime. Water is available at all times during the day.

Milk is free until the children are 5 years of age. Then a payment will need to be made via coolmilk.co.uk. (see school website)